

MINUTES OF THE PERFORMANCE AND STANDARDS COMMITTEE MEETING HELD TUESDAY 21ST 2025; COMMENCING AT 5.30 P.M. AT WHITESTONE INFANT SCHOOL, MAGYAR CRESCENT, NUNEATON, WARWICKSHIRE.

Present : Mrs. N. Green, Mr. D. Robinson, Mr. M. Hartopp, Mr. S. Shaw, Mrs. K. Ford-Lings.
Mr. P. Stokes, Mrs. E. Johnson, Mrs. S. Farmer, Mr. P. Johnson, Mrs. M. Burdett,
Mrs. R. Warwick and Mr. D. McGee.

In Attendance : Mrs. J. Webster (Deputy Head and observer) and Miss. G. Matt (Clerk).

In The Chair – The Clerk.

1A. Election Of Chair.

Mr. Shaw. Proposed by Mr. Hartopp, seconded by Mr. Robinson and agreed by the governors. There being no further nominations, Mr. Shaw was elected to serve as chair of the Performance and Standards committee for the academic year 2024/2025.

1. Welcome and Apologies.

The chair welcomed everyone to the meeting.

Mrs. Green attended the meeting virtually.

Apologies were received and accepted from Dr. Hill.

2. Minutes and Matters Arising.

Minutes of the previous meeting held on Tuesday 2nd July 2024 were read, agreed and signed by the Chair.

The three pending EHCPs successfully went through and these pupils have now left Whitestone.

3. Declaration of Interest.

Mr. Johnson declared an interest in items relating to the Stockingford Academy, Nursery Hill Primary School and Trustee of Nuneaton Foodbank.

Mrs. Johnson declared an interest in items relating to the Central England Academy Trust.

Mrs. Burdett declared an interest in items relating to Holy Spirit MAT.

Mrs. Farmer declared an interest in items relating to Croft Junior School.

4. Headteacher's Verbal Report.

The new Caretaker, Mr. Towers was appointed at the end of last term and he has settled into Whitestone very well.

Mrs. Kilburn commences her maternity leave at the end of January 2026 and Mrs. Mistry will cover this maternity leave until the end of March 2025.

Mrs. Mistry commences her maternity leave in March 2025. An advertisement for the two term maternity leave cover has been advertised twice and on both occasions no applications were received. The post will now be filled from an agency supply cover teacher.

A Safeguarding meeting took place in December 2025 between Mrs. Green and Mr. Johnson (Safeguarding governor).

There has been 1 Encompass case.

There is 1 pupil in Care and 1 post LAC pupil is making good progress.

Attendance Policy will be reviewed next month. Pupil absence is no longer recorded as a percentage; it is now recorded as days absent. Whitestone offers support along with meetings with parents to ensure that attendance is improved.

There are 9 EHCP cases. No suspensions, PREVENT, homophobic, bullying incidents and physical restraints have taken place.

The school is full apart from two places which will be filled within the next week.

At this point Mrs. Burdett entered the meeting at 5.40 p.m.

The plan to expand both Whitestone and Chetwynd schools has been put back following opposition from the recent consultation. Especially regarding the build-up of traffic and car parking adjacent to both schools at drop off and pick up times. The expansion plan will now be taken to the cabinet at WCC in the summer term 2025. The building work is expected to commence in Summer 2026.

Whitestone pays IC TDS for broadband security. **Governors asked were there any PREVENT issues.** Mrs. Green replied no, but any issues would be immediately picked as we are a small school.

Governors thanked Mrs. Green for her verbal report.

5. Review SSER and LIP data.

Mrs. Webster stated that the data had not changed since the Summer 2024 term. There is raising progress within the disadvantaged learners. Mighty Writer a tool is now used to support KS1 pupils learning to write, enabling the development of key literacy skills.

Data is reviewed as the academic year progresses. We have confident staff with the knowledge on how to deal with pupils and adapt to their individual learning needs. Coaching solutions are introduced and TAs work directly with pupils. The aim is to get pupils to conform and to learn. The data is shared with everyone in school. Planning for SEND pupils is thorough.

The SENCO planning succession. **Governors enquired with the increase of EHCP pupils how was the extra time needed being addressed regarding staffing.** Mrs. Green replied that she was supporting Mrs. Kilburn (SENCO), who commences maternity end of January 2025. The SENCO maternity leave will be covered by Mrs. Webster (DH). If we had more financial resources extra staff would be employed as SENCO support.

Governors stated that with the future school expansion there will be an increase in the budget, enabling more staff support in this area.

The Gateway Alliance, Peer Review Final Report took place on 14th November 2024 with Lead Reviewer, Mrs. Brown. This was a very positive report for Whitestone and a credit to the professionalism of all the staff. This document had been previously circulated. Copy with original minutes.

Mrs. Green stated that governors had listened to Mrs. Kilburn regarding the requirements of SENCO support for pupils. The staff are always open to look at all situations in supporting pupils in their educational development.

Governors stated that if the ongoing situation becomes too pressurised for SENCO staff, Mrs. Green must be immediately informed. All staff must have a work/life balance.

6. Current Pupil Progress and Attainment.

Documents had been previously circulated. Copies with original minutes.

RADY – Raising Attainment for Disadvantaged Pupils. Pupil Premium progress is increasing upwards, overall progress is good. Pupils who do not make progress receive intervention and the use of Mighty Writer, a tool to increase writing skills is used to meet the specific needs of individual pupils.

Governors enquired what could prevent pupils from increasing their writing skills. Mrs. Webster replied this could be spelling, finger spaces between words or sentence construction. There is extra intervention in the afternoon over four weeks and then a progress review is undertaken.

Governors enquired how this cohort compares with previous years. Mrs. Webster replied that she did not have the available information to hand, but would undertake comparison data chart evaluation.

Governors held a focused discussion on pupil progress and attainment. It was asked if a Pupil Premium spending plan was in place. Mrs. Webster replied this has been updated and will be placed on the school's website.

Governors thanked Mrs. Webster for the data report.

7. Review effectiveness of Pupil Premium.

RWI (Read, Write, Inc.) continues and Maths Mastery is also used. Projects have been introduced for parent's engagement. There is positive pupil behaviour. Pupils have the opportunity to participate in extracurricular clubs, including music. Parents are financially supported, e.g. with the purchase of school uniforms.

Extensive work has been given to attendance and parents are supported in many ways in this area by the school. Mrs. Green stated that we are trying to set up a breakfast club for pupils with attendance issues.

The staff have received training from Nuneaton Educational Alliance.

8. Policies.

Pupil Premium Policy. Mr. Shaw, Pupil Premium governor had an input into this policy.

ECT, Early Careers Teacher Policy.

ACTION Both the Pupil Premium Policy and the ETC Policy were discussed and agreed by the governors and signed off and dated by the chair.

9. Correspondence.

The Clerk has emailed the Governors Information from the LA.

10. Any Other Business.

(a) Mrs. Farmer stated that the government had already introduced breakfast club pilot schemes throughout the country. It is uncertain who will run and staff these breakfast clubs

(b) Mrs. Green announced Governor Day is Monday 17th March 2025. All governors are invited to attend all or part of the day.

11. Dates of the next meetings.

Governing Body – Tuesday 25th February 2025 from 5.30 p.m. until 7.30 p.m.

Governor Day - Monday 17th March 2025.

FRSC – Tuesday 25th March 2025; from 5.30 p.m. until 6.30 p.m.

Governing Body – Tuesday 13th May 2025; from 5.30 p.m. until 7.30 p.m.

P&S – Tuesday 1st July 2025; from 5.30 p.m. until 6.30 p.m.

Pay Committee – Thursday 3rd July 2025; from 5.30 p.m. until 6.30 p.m.

FRSC – Tuesday 8th July 2025; from 5.30 p.m. until 6.30 p.m.

There being no further business the meeting closed at 6.30 p.m.

Date Signed

(Chair)