

MINUTES OF THE GOVERNING BODY PERFORMANCE AND STANDARDS MEETING HELD TUESDAY 8TH NOVEMBER 2022; COMMENCING AT 5.30 P.M. AT WHITESTONE INFANT SCHOOL, MAGYAR CRESCENT, NUNEATON, WARWICKSHIRE.

Present : Mrs. N. Green, Mr. C. Atkins, Mr. M. Hartopp, Mr. P. Johnson, Mrs. P. Jones, Mr. P. Stokes, Mrs. M. Burdett, Dr. S. Hill, Mrs. R. Warwick, Mrs. K. Turner, Mr. S. Shaw and Mrs. F. Chadaway.

In Attendance : Miss. J. Ivers (Deputy Head), Mrs. L. Knox (School Business Manager) and Miss. G. Matt (Clerk).

In The Chair – The Clerk.

1. Welcome and Apologies.

The Clerk welcomed everyone to the meeting.

Apologies were received and accepted from Mr. D. Robinson.

2. Election of Chair.

Mr. Shaw. Proposed by Mr. Atkins, seconded by Mr. Hartopp and agreed by the governors. There being no further nominations Mr. Shaw was elected to serve as chair of the Performance and Standards committee for the academic year 2022/2023.

In The Chair – Mr. Shaw.

3. Minutes and Matters Arising.

Minutes of the previous meeting held on Tuesday 28th June 2022 were read, agreed and signed by the Chair.

There were no matters arising.

4. Declaration of Interest.

Mr. Atkins declared an interest in items relating to Chetwynd Junior School and Eton College.

Mr. Johnson declared an interest in items relating to Stockingford Academy, Nursery Hill Primary School and Trustee of Nuneaton Foodbank.

Mrs. Burdett declared an interested in items relating to Holy Spirit MAT.

5. Review LIP priorities from last year.

Writing and Maths outcomes were discussed at the previous meeting.

Mrs. Green stated that further information would be available, following the national data release. There is a two year focus throughout the school for writing improvement. Early Years are embedding in all subjects.

Mrs. Green stated that it was great to observe how Whitestone returned back to normality at the later part of last the year along with professional development after Covid. At Whitestone the pupils worked hard and we have fantastic staff that support the pupils.

WIS KS1 outcome 2022. **A governor commented about SEND data good progress. What would be undertaken for SEND pupils that have not made expected progress to achieve this?** Mrs. Green

replied that all SEND pupils are different and progress can vary from that of non-SEND pupils; it all depends of their own individual pace of learning at expected. Progress and development is made at their educational pace and staff support SEND pupils throughout all stages of learning. **Governors remarked that the cohort reflects progress for all pupils.**

The Mental Health Support Team asked pupils what they liked about school. Replies were, friendships, liked playing together, enjoyed art and the wider curriculum. Pupils knew who to talk to about Safeguarding and the ways to undertake this.

In July 2022, a Parents Questionnaire online was circulated. There was as 12% response. Covid has had an effect on the result, due to parents not being allowed in school. Many parents requested paper homework. Mrs. Green stated that she was mindful regarding paper usage and printing costs.

Governors stated that parents could print out the home work. Mrs. Knox stated parents who have no printing facility come into school for a paper copy.

Governors stated that many parents considered it was better to have a paper copy of the Newsletter. Often emailed Newsletters got lost or were unread. After a discussion, it was agreed, that Mrs. Green with parent governors review the Newsletter status.

ACTION After a discussion, it was agreed that Mrs. Green with parent governors review the Newsletter status.

Mrs. Green stated that there would be another end of year Parents questionnaire in July 2023.

6. Review SSER.

Governors considered that the recent "School Improvement" online training had been informative. The three "I's" information is on the school website.

Ofsted would look at the wider curriculum, but we must not overload pupils with subjects. Teachers are upskilling regarding improvement in how to teach writing and maths. Work on GD (Greater Depth) writers is taking place.

Whitestone's attendance is normally above the national average. This year attendance has been affected by Covid absences. Attendance is being closely been tracked to improve school attendance.

Behaviour in school remains good; with staff having the knowledge of how to address cases of pupils' poor behaviour should the circumstances arise.

There has been an improvement in all Leadership subject areas. Mrs. Green considers that Whitestone is a securely good school (grade 2) with many elements of a status 1 school. This would be explored in the GB away day. Teaching is at least good or better.

All TAs have undergone wellbeing checks and teachers have requested the same.

During the Summer term 2022, Mr. Davies (External Advisor) visited school and he stated that Whitestone was positive in areas of Ofsted requirement, stating that Whitestone could achieve a category 1.

7. Agree LIP priorities for this year.

Whitestone Whole School Priorities LIP 2022/2023 final had been previously circulated and agreed. Copy with original minutes.

8. Monitoring Progress in books.

Governors agreed to monitor progress in pupils work books at the end of the meeting.

9. Agree Curriculum plans.

Mrs. Green and Miss. Ivers have undertaken writing book trawls. Mrs. Green and Mrs. St-Denis have undertaken a maths walk. Staff are looking at what is being presented to pupils and considering if it is an overload.

Governors enquired about the "Sleep Workshop" for parents to attend. Mrs. Green had been approached for this by parents, who were having problems in getting pupils into a bedtime routine. The consequences were that pupils were tired and not attentive when attending school. It is a joint undertaking with Chetwynd and "Stepping Stones". Governors are welcome to attend.

The plans for Autumn term 2 have been circulated. Staff agreed to change the topic to "Blast Off" (about space) making it more interesting for pupils learning skills. This topic would be more inspirational to address writing skills, especially for the boys.

10. Policies – Attendance.

Mrs. Green stated that she is still working on the Attendance Policy.

Governors agreed that the Attendance Policy be on the next P&S committee meeting agenda.

ACTION Governors agreed that the Attendance Policy be on the next P&S committee meeting agenda.

Governors requested to receive documents earlier for meetings to allow them more time to read and understand the information. The Clerk would chase Mrs. Green to undertake this. All the future all sub-committee meeting would be increased to one and a half hours.

ACTION Governors would receive documents for meetings earlier allowing more time to read them. The Clerk would chase Mrs. Green to undertake this.

11. Governor Training/Visits.

Mr. Johnson stated that the LA were working on better online presentations and training sessions.

Mr. Atkins remarked on the lack of governor attendance at the recent "School Improvement" online training session. This is an area that Ofsted would certainly question governors on and therefore all governors must have this knowledge in order to answer any questions.

With online training sessions governors are required to give the same concentration and commitment given to a training session held in school, it is not acceptable to undertake domestic duties during the training session. For future reference, we would consider holding all future training sessions back in school.

At this point Mr. Shaw, Mr. Atkins and Mr. Stokes left the meeting at 6.25 p.m.

12. Correspondence.

The Clerk has emailed the Governors Information from the LA.

13. Any Other Business.

(a) **Governors stated that diary communication, newsletter and Parent Mail are disorganised at times, creating confusion for parents.**

Mrs. Green replied that a calendar is sent out to all parents at the beginning of the academic year. If events are cancelled the school always informs parents, via Parent Mail to confirm the changes.

At this point Mr. Johnson left the meeting at 6.33 p.m.

(b) **Governors made reference to the limited tickets for a Halloween event in the school hall, organised by "The Friends of Whitestone".** Mrs. Green replied this was an issue to be discussed with "FOW", who had they hired the school hall for the event.

14. Dates of next meetings.

Pay Committee – Tuesday 29th November 2022; from 5.30 p.m. until 6.30 p.m.

FRSC – Tuesday 6th December 2022; from 5.30 p.m. until 6.30 p.m.

Performance and Standards – Tuesday 17th January 2023; from 5.30 p.m. until 6.30 p.m.

Governor Day – Tuesday 7th February 2023 – All Day.

Governing Body – Tuesday 28th February 2023; from 5.30 p.m. until 7.30 p.m.

FRSC – Tuesday 28th March 2023; from 5.30 p.m. until 6.30 p.m.

Governing Body – Tuesday 16th May 2023; from 5.30 p.m. until 7.30 p.m.

Performance and Standards – Tuesday 27th June 2023; from 5.30 p.m. until 6.30 p.m.

Pay Committee – Tuesday 4th July 2023; from 5.30 p.m. until 6.30 p.m.

FRSC – Tuesday 11th July 2023; from 5.30 p.m. until 6.30 p.m.

There being no further business the meeting closed at 6.40 p.m.

Date Signed

(Chair)