

MINUTES OF THE GOVERNING BODY PERFORMANCE AND STANDARDS MEETING HELD TUESDAY 18TH JANUARY 2022; COMMENCING AT 5.30 P.M. AT WHITESTONE INFANT SCHOOL, MAGYAR CRESCENT, NUNEATON, WARWICKSHIRE.

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Present : Mrs. N. Green, Mr. C. Atkins, Mr. M. Hartopp, Mr. P. Johnson, Mr. D. Robinson, Mr. S. Shaw, Mrs. P. Jones, Mr. P. Stokes, Mrs. F. Chadaway, Mrs. M. Burdett, Dr. S. Hill and Mrs. R. Warwick.

In Attendance : Miss. J. Ivers (Deputy Head), Mrs. L. Knox (School Business Manager) and Miss. G. Matt (Clerk).

The performance and standards committee meeting was held over “Microsoft Teams”. All members declared that they were in a confidential environment for the duration of the meeting.

In The Chair – Mr. M. Hartopp.

1. Welcome and Apologies.

The Chair, Mr. Hartopp welcomed everyone to the meeting.

2. Minutes and Matters Arising.

Minutes of the previous meeting held on Tuesday 3rd March 2020 and Monday 22nd June 2020, Tuesday 8th December 2020, Tuesday 22nd March 2021 and Tuesday 22nd June 2021 were read, agreed and were signed at the FRS physical meeting on Tuesday 7<sup>th</sup> December 2021.

Minutes of the previous meeting held on Tuesday 9<sup>th</sup> November 2021, were read, agreed and are to be signed by the chair at the next physical meeting.

On Monday 28<sup>th</sup> March 2022, Mrs. Green would meet with Mr. Sutton (from Optimus Educational Resources) regarding a review of Pupil Premium support education packages. Action outstanding.

Mr. Shaw stated that some parents say pupils do not feel challenged must understand that pupils must have Maths logic. Mr. Shaw stated that he fully supports “Mastering Number” the maths programme that Whitestone is developing through the Maths hub. Action completed.

ACTION The Clerk to inform the LA regarding the new LA governor appointment and the Co-opted governor vacancy. Action completed.

3. Declaration of Interest.

Mr. Atkins declared an interest in items relating to Chetwynd Junior School, Etone College and the NGA.

Mr. Johnson declared an interest in items relating to Stockingford Academy and Nursery Hill Primary School.

Mrs. Burdett declared an interested in items relating to Holy Spirit MAT.

4. Headteacher’s Verbal Report.

Mr. Johnson (Safeguarding governor) had met with Mrs. Green regarding Safeguarding.

Mr. Shaw (Pupil Premium governor) had met with Mrs. Green regarding Pupil Premium.

Mr. Atkins and Mrs. Warwick had met with Miss. Ivers regarding Writing.

The school had received from the LA two new air purification units to purify the airflow in classrooms regarding Covid.

There had been no Child Protection cases.

One PEP meeting was held for a Looked After Child (LAC).

On Wednesday 16<sup>th</sup> February 2022, there will be a monitoring visit by the Virtual School, to look at support and provision at Whitestone.

Mrs. Green stated that the LA informed her that the person who was interested in becoming a Co-opted governor at Whitestone would not be attending the interview. This still leave a Co-opted governor vacancy.

#### 5. Review SSER and LIP data.

The LIP data has been updated. Many actions have been completed. A Learning Walk had been undertaken.

Mrs. Obrey has overseen the Early Years Foundation progression in spelling in Reception. This would be placed on the school's website next week. Early Years planning is ongoing and pupils' language skills have developed since the start of this academic year.

A monitoring walk was undertaken; the focus was the observation of improvement in pupils' number skills.

Lots of in-house training continues. Miss. Ivers is undertaking enhanced planning.

There are targeted interventions in writing and Premium Pupils are becoming more consistent with their writing.

Considerable work on handwriting has been undertaken. This is an area where Ofsted would pick up cases of pupils not holding a pencil correctly and their letter formation. Progress from the Autumn term can be observed.

To review ICT throughout the school.

In the pupil progress meetings, we have looked at writing throughout the school and have focused on maths. Mrs. Green and Miss. Ivers undertook a Learning Walk. Staff have undertaken Maths workshops.

The government have given Whitestone sixty abacuses (rekenreks). This has resulted in the sixty we placed on order in June 2021 and not yet received, being cancelled.

The chair, on behalf of the governors stated that Whitestone had made progress since the start of the Autumn term. There was a great deal going on, regardless of the Covid situation and thanked staff once again for all their hard work and commitment to the school.

The SSER had not been updated.

At a recent meeting of the school council, the pupils undertook a Children's Self Evaluation. There were many positive replies.

The best things at Whitestone included that Bullying was not allowed and that we have friends at school. We are safe, people are kind and pupils liked learning. We have good behaviour, nice manners and are caring. Everyone is cheerful and calm. The TAs help us to learn.

The question, "what would we change" gave many different answers; this was asked so that pupils can have an impact. The pupils' voice is important at Whitestone. The questionnaire results are to be shared with parents and placed on the school's website.

**Governors enquired what a Talking Tin was.**

Mrs. Green replied that a Talking Tin was an electrical talking device that pupils could talk into with their problems as an alternative, if they did not want to talk to an adult.

Mrs. Green stated that we would remind Year 2 pupils of what they had learned in Year. This is an area that possibly Ofsted could question pupils on.

#### 6. Current Pupil Progress and Attainment.

Autumn Tracking Attainments In Reading, Writing and Maths 2021. This had been previously circulated. Copy with original minutes.

There was a problem with the O-track data. Miss. Ivers had updated the O-track Early Years Framework to the new framework and in the process; the old data was lost and not retrievable. Therefore, progress from previous data collections cannot be calculated.

Year 1 reached expected at the end of the academic year.

Phonic screening outcome – Year 2 Autumn 2 2021. This had been previously circulated. Copy with original minutes. There were 87 pupils who sat the test. Those who did not pass will receive support have the chance to re-sit the test in the Summer term 2022. Moving forward in this area is important.

KS1 Tracking progress across Reading, Writing and Maths, Autumn 02 2021. This had been previously circulated. Copy with original minutes. Pupil Premium level expected and accelerated progress is evident. Each cohort works at different levels. Boys require motivation in certain areas. Staff hold regular pupil progress meetings.

At this point Mr. Stokes entered the meeting at 6.00 p.m.

**A governor remarked that the graphs were clearly set out and easy to follow.**

**Governors monitored that data and commented that Premium Pupils do not move forward as much as mainstream pupils do.**

**A governor enquired why from September 2021 from entry into school to the present date, why had Maths taken a dip.**

Mrs. Green replied that in EYF in the autumn term the new framework curriculum had been introduced. The progress would be observed at the end of the Spring term 2022. Pupils who had not achieved progress in an area would work together as a catch up model.

**In Year 2, there has been a dip in the data.**

Mrs. Green replied that all the pupils who were not making progress would receive intervention to attain the expected progress level. In Year 2, there is a focus on maths intervention.

**A governor enquired regarding class 6 the drop in maths and writing.**

Mrs. Green replied that whole cohort data is important and children make progress at different rates. The leadership team analyse and discuss individual progress across the year, identifying any necessary further support.

Miss. Ivers stated that we now have a stronger class composition of pupils. The groups of pupils in classes have changed since the last academic year. We continue to track progress. There is always a transition dip at the start of the Autumn term. Premium Pupils make a difference. We try to balance pupils across the Year groups. Some Premium Pupils are high achievers.

Mrs. Green summarised the present situation. Year 1 are doing well. Year 2 at age related. Maths below, but will improve. Although Covid is still present, we still have the same aims and remain above the national average.

**7. Review effectiveness of Pupil Premium.**

Whitestone has joined the National Tutoring Programme. The target is on writing aimed at PP pupils and those pupils who are just above this level.

Mrs. Bason is the tutor and takes pupils from Year 1 and Year 2 in three groups for fifteen hours a week. The programme will last for ten weeks. The recovery-funding grant has financed this programme.

**A governor enquired was the baseline in progress.**

Mrs. Green replied that the target is that all PP pupils get access to good learning; some are just at below age related expectation and that Mrs. Bason is pleased how the programme is progressing.

**8. Policies.**

Early Years – new Early Years curriculum, Music and Science.  
The above policies had been previously circulated.

**After a discussion, the governors agreed the Early Years – new Early Years curriculum, Music and Science policies that are to be signed and dated by the chair at the next physical meeting.**

**9. Covid Catch-Up.**

Contained within Item No.7.

Pupil Premium not presently administered due to staffing levels.

Many staff members are absent due to Covid and we cannot obtain supply staff-cover due to the present high demand. This is an as all-round problem at all schools. Public Health had advised remote learning on H&S grounds.

Mrs. Knox had asked parents to report all Covid cases.

**10. Correspondence.**

The Clerk has emailed the Governors Information from the LA.

11. Any Other Business.

There was no any other business.

12. Dates of next meetings.

Governing Body - Tuesday 1<sup>st</sup> March 2022; from 5.30 p.m. until 7.30 p.m.

FRS – Tuesday 29<sup>th</sup> March 2022; from 5.30 p.m. until 6.30 p.m.

Governing Body – Tuesday 17<sup>th</sup> May 2022; from 5.30 p.m. until 7.30 p.m.

P&S – Tuesday 28<sup>th</sup> June 2022; from 5.30 p.m. until 6.30 p.m.

Pay Committee – Tuesday 5<sup>th</sup> July 2022; from 5.30 p.m. until 6.30 p.m.

FRS – Tuesday 12<sup>th</sup> July 2022; from 5.30 p.m. until 6.30 p.m.

There being no further business the meeting closed at 6.26 p.m.

Date ..... Signed .....

(Chair)