

MINUTES OF THE FINANCE, RESOURCES AND STAFFING COMMITTEE MEETING HELD ON TUESDAY 12TH JULY 2022; COMMENCING AT 5.30 P.M. AT WHITESTONE INFANT SCHOOL, MAGYAR CRESCENT, NUNEATON, WARWICKSHIRE.

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Present : Mrs. N. Green, Mr. C. Atkins, Mr. M. Hartopp, Mr. P. Johnson, Mr. D. Robinson, Mrs. P. Jones, Mr. P. Stokes, Mrs. F. Chadaway, Mr. S. Shaw and Mrs. K. Turner.

In Attendance : Mrs. L. Knox (School Business Manager) and Miss. G. Matt (Clerk).

In The Chair – Mr. P. Johnson.

1. Welcome and Apologies.

The Chair, Mr. Johnson welcomed everyone to the meeting.

Apologies were received and accepted from Dr. S. Hill, Mrs. M. Burdett, Mrs. R. Warwick and Miss. J. Ivers (Deputy Head).

2. Minutes and Matters Arising.

Minutes of the previous meeting held on Monday 25<sup>th</sup> April 2022 were read, agreed and signed by the chair.

**ACTION Mrs. Knox had enquired with Cactus Energy regarding the cost of obtaining solar panels, but there were no investors. Now looking at proposals from Focus Green. Mr. Stokes offer to help with this. Mrs. Knox also to chase up the LA, landlord regarding solar panels. Action on going.**

3. Declaration of Interest.

Mr. Atkins declared an interest in items relating to Chetwynd Junior School and Etone College.

Mr. Johnson declared an interest in items relating to Stockingford Academy and Nursery Hill Primary School.

4. Headteacher's Verbal Report.

Mrs. Green reported that both Mrs. Hewitt (after long-term sick absence) and Mrs. Stock would return in September 2022.

Mrs. Finn retires at the end of the summer term 2022. She will return in the Autumn term 2022 on a one-day a week temporary contract.

Mrs. Pope, TA retires at the end of this term and presently her two TA roles have been advertised and interviews take place next week.

There are no Child Protection plans in place. Two CIC pupils in care will join Reception in September 2022.

**Governors enquired what the procedure is for CIC pupils transferring from Whitestone to Chetwynd**

Mrs. Green replied that attends Chetwynd's meeting regarding CIC pupils.

There have been no PREVENT, racist or homophobic cases. There was a case of inappropriate touching by a child with another child. Mrs. Green talked to the parent of the child involved, giving

NSPCC advice and videos to watch. Additional assemblies took place and further education for the children involved.

There have been many transition meetings and we are chasing up the IDS funding with the LA for September 2022. SEND cases in Reception are increasing again this year.

Whitestone is full in September 2022.

Sports Day, weather permitting will take place on Monday 18<sup>th</sup> July 2022; at 9.15 a.m. after being postponed on two occasions.

A governor at the recent Governor Day, observed a pupil in Reception that seemed to have a language barrier and could EAL funding be obtained, or was there anything else that Whitestone could buy into, to support this pupil.

Mrs. Green stated support is provided internally. No external support can be sought unless a child is 'new' to the country. If the pupil did not meet progress, the situation would be reviewed and the appropriate support given.

One child with an EHCP, who is due to start in September, has been identified as possibly being able to climb over a resident's fence that backs on to the school grounds. Mrs. Knox had applied to the LA for funding to increase the height of the fencing regarding safety issues. The LA informed Whitestone that no funding was available.

#### 5. Finance Officer Report.

There was no Finance Officer Report.

#### 6. Budget monitoring update 2022/2023.

25% through this year's academic budget.

Staff training based on LIP, focuses on writing development.

Water and sewerage £13,000 allocated, £2,174.02 already spent. To be monitored.

Energy (electricity and gas) £27,870.00 allocated, £1,943.63 already spent. To be monitored.

Supplies of materials already been purchased for September 2022, before costs rise again.

£450 spent on handwriting books for Year 2 as a trial.

The School Council has a wish list. This includes artificial grass on which to place the top of the pirate ship. We have £1,500 from the Tesco vouchers, but are £500 short of the actual cost.

#### 7. Pupil Premium - Update.

As a trial, we have introduced the 20-Day PP Attendance Challenge, which includes the whole school. It is labour intensive and has a cost impact on the admin staff. Pupils with the highest attendance receive cinema tickets. The cost to the school so far is £100. It has had a medium impact. Mrs. Green stated that she would review the scheme for impact.

PP attendance 89 = 72%. Good attendance is over 95%. There has been extensive absenteeism this academic year. In September 2022, we will be focusing on attendance. Parents would be informed at the end of this term regarding punctuality and attendance.

**ACTION Governors agreed and approve for intervention to continue.**

Intended Outcomes 2024/2025. Actual position 2021/2022. Mrs. Green talked the governors through the data. There has been an active push for PP and the gap is 3.46%.

#### 8. Sports Premium - Update.

Report for PE & Sport Premium Summer 2022, had been previously circulated. Copy with original minutes. At KS1, all schools receive £16,000, plus £10 per pupil, total £18,889.95 for Whitestone.

It was a good report, resulting in considerable impact throughout Whitestone. Across the school there is baseline testing in September and at the end of the Summer term to monitor progress. The running lengths of pupils had increased. The after schools clubs offered sporting activities, including football, multi-sports and gymnastics.

Governors enquired how much is this based on pupils growing over this time and another governor stated this would have increased due to running frequently taking place at school. Governors asked would there be any changes next year.

Mrs. Green replied that all year groups would use the castle for sports and exercise, other things could be added as the year progresses. Miss. Yeomans is the PE and school sports subject leader.

#### 9. Capital Spend – Update.

Carry forward £8,947.00. Year 2 toilets and Year 1 boys' toilets are to be updated. This is part of a rolling programme. Playground markings to be laid. In the future, fencing is to be improved around the school grounds. Another wish for the future is for the store cupboards to be improved.

#### 10. Pay Committee Update.

The pay committee was held on Tuesday 5<sup>th</sup> July 2022. Mr. Shaw stated that teacher appraisals objectives and priorities had been met. Pay increases had been recommended.

Action Governors approved the teacher's pay increases as recommended by the Pay Committee.

#### 11. Policies.

Mrs. Green stated that the Attendance Policy needed updating to take account of the new guidelines and that there is no LA format on which to base this policy.

#### 12. Correspondence.

The Clerk has emailed the Governors Information from the LA.

#### 13. Any Other Business.

(a) Mr. Atkins (Chair – GB) stated that yearly governor attendance is placed on the school's website. This academic year governor attendance at meetings has been lower than previous years. If governors were experiencing problems with attending or meeting dates, please contact him. Governor attendance is an area that an Ofsted Inspection would monitor.

(b) Mr. Johnson on behalf of the governors congratulated all the staff for their continued hard work and commitment to raising the educational standards at Whitestone in what had been a difficult academic year. Especially to those members who were retiring after many years' service. We wish them a long and happy retirement.

#### 14. Dates of next meetings.

Governing Body – Tuesday 27<sup>th</sup> September 2022; from 5.30 p.m. until 7.30 p.m.

Performance and Standards – Tuesday 8<sup>th</sup> November 2022; from 5.30 p.m. until 6.30 p.m.

Pay Committee – Tuesday 29<sup>th</sup> November 2022; from 5.30 p.m. until 6.30 p.m.

FRSC – Tuesday 6<sup>th</sup> December 2022; from 5.30 p.m. until 6.30 p.m.  
Performance and Standards – Tuesday 17<sup>th</sup> January 2023; from 5.30 p.m. until 6.30 p.m.  
Governor Day – Tuesday 7<sup>th</sup> February 2023 – All Day.  
Governing Body – Tuesday 28<sup>th</sup> February 2023; from 5.30 p.m. until 7.30 p.m.  
FRSC – Tuesday 28<sup>th</sup> March 2023; from 5.30 p.m. until 6.30 p.m.  
Governing Body – Tuesday 16<sup>th</sup> May 2023; from 5.30 p.m. until 7.30 p.m.  
Performance and Standards – Tuesday 27<sup>th</sup> June 2023; from 5.30 p.m. until 6.30 p.m.  
Pay Committee – Tuesday 4<sup>th</sup> July 2023; from 5.30 p.m. until 6.30 p.m.  
FRSC – Tuesday 11<sup>th</sup> July 2023; from 5.30 p.m. until 6.30 p.m.

Date ..... Signed .....

(Chair)