



WHITESTONE INFANT SCHOOL
Classroom Teacher - Job Description



CLASS TEACHER

This generic example job description should be read in conjunction with Part 12 of the STPCD (and annex 1 to the STPCD for post-threshold standards) as well as the QTS professional standards.

Job Purpose:

The Class Teacher will:

- teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- maintain the positive ethos and core values of the school, both inside and outside the classroom;
- contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
- have a working knowledge of:
 - the national conditions of employment for school teachers as set out in the current copy of the School Teachers' Pay and Conditions Document; the national standards for Qualified Teacher Status.

Duties:

The Class Teacher will:

- implement agreed school policies and guidelines;
 - support initiatives decided by the Headteacher and staff;
 - plan appropriately to meet the needs of all pupils, through differentiation of tasks;
 - be able to set clear targets, based on prior attainment, for pupils' learning;
 - provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
 - keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
 - report to parents on the development, progress and attainment of pupils;
 - maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
 - take part in and contribute to meetings that relate to teaching/curriculum; cooperate with and, where appropriate, advise the Headteacher and other colleagues in the review, development and management (*) of a subject in the [school/key stage];
 - communicate and co-operate with specialists from outside agencies;
 - plan for, organise and direct the work of support staff within the classroom;
 - participate in the performance management system for the appraisal of their own performance, or that of other teachers;
- Contribute to the school's responsibility to safeguard and promote the welfare of children and young people.



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(*) management in this context means acting as a point of contact or a conduit. It does not imply having responsibility or being accountable for the teaching and learning of the subject across the school.

WHITESTONE INFANT SCHOOL IS COMMITTED TO SAFEGUARDING – THIS IS EVERYONE’S RESPONSIBILITY. IT IS EXPECTED THAT ALL MEMBERS OF STAFF WILL RECORD ANY CONCERNS APPROPRAITELY AND PASS TO DSL.

Post-threshold expectations:

Provide a role-model for teaching and learning

Make a substantial and sustained contribution (specifically agreed through performance management system) to the raising of pupil standards and contribute effectively to the work of the wider school team.

Contribute to the school’s statutory duty to safeguard and promote the welfare of children.

An Enhanced DBS check with Barred List check is mandatory for this role.

Context

This description is negotiable at the request of Headteacher or post holder, providing both are in agreement.

There may be any such other duties as set out in Schoolteacher Pay and Conditions Document, which the Headteacher may from time to time deem necessary in the light of developing school needs.