

If school is closed we are going to use Microsoft teams as a way of sharing lessons with the children and them giving their feedback.

### How to set it up.

**If you have an android or an iphone you can get the Microsoft team's app in the app store.**

Your child will need to log in using their school username (followed by @welearn365.com) and usual password.

e.g. username@welearn365.com

Please ask your class teacher if you do not have this information. **(Also all passwords are lowercase)**

**If using a desktop or a laptop (internet explorer works better than chrome)**

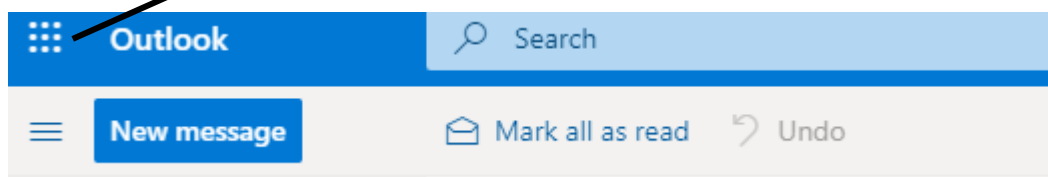
Please type into your address bar – [www.welearn365.com](http://www.welearn365.com) (there is a link on the school website)

Children log in the same way as above

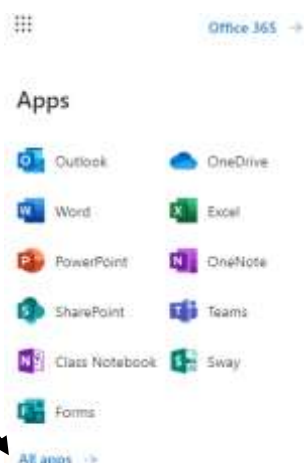
1. When on the share point website they need to go into their mail



2. Then click on the 9 boxes on the top left hand corner



3. Click on the all apps



4. Scroll down to Teams and then it should open up. On the left hand side it will say teams and there should be a class team. You can open and answer questions etc. You can also send a private message by clicking chat on the right hand side and then put in the email address of your teacher.

